

## **Important guidelines/Instructions for First Year**

### **Engineering Online Examination Winter 2021**

Dear Sir/Madam and students,

As per mentioned in above subject, Dr. Babasaheb Ambedkar Technological University, Lonere has decided to schedule First Year Engineering Winter 2021 online Examination from 28/04/2022. All the Directors/Principals/H.O.D.s/University Departments/teachers/staffs of all the Affiliated and university are hereby informed that, in order to conduct examination in smooth and fairly manner, they should strictly follow the university defined/prescribed rules and also follow given guidelines:

1. Conduct of Winter 2021 Examination is Online Image Proctored mode.
2. Examination can be given using Android based mobile with camera on or Laptop with camera on or desktop with camera on. While the examination is going on ensure that camera is on.
3. Examination Mode: Multiple choice questions based proctored system.
4. Online Examination result will be declared only for those students with College **Approved** Exam forms.
5. All Institutes should appoint IT/Exam Coordinator from their institute to resolve the student's queries.
6. IT/Exam Coordinators should have Exam Link and Username & Password related information of their institutes so that Student can collect their Login name and Password from their Institutes.
7. Allow the exam portal to use the camera of your devices for proctoring purposes.
8. Students are supposed to keep record of Screen shots taken after completion of exam if encounter with any problems.
9. Please use Chrome Browser (updated) for better experience. While giving examination student should not open any other browser/file etc.
10. For technical help while examination is going on contact Help lines number.
11. **When exam time is over exam paper will be submitted automatically. So don't worry about submission.**
12. For MCQ: students have to select one out of four given options and then select the "Save and Next" button. There is no negative marking
13. The question paper will consist of 60 questions for Engineering. Candidates can solve any number of questions. Each question will carry 1.5 marks. However, maximum marks will be 60 for Engineering.
14. The time duration for the examination is 90 minutes (1.5hrs.), however examination window is open for 3hrs. As we have already provided 3 hours slot for 90 minutes exam so that students can resolve their problems like network & other issues during these 3 hours and can give 90 minutes exam so that no further request will be entertained and will strictly close at 05:00 PM.

15. Warnings are just for your information that you are doing something unfair, but it will not stop your exam.
16. Be sure that no-body is sitting with you while main examination is going on (exam is image proctored).
17. No change in mobile number of student is accepted till examination ends.
18. **Mock Test will be conducted from 10 am on 25/04/2022 and up to 5 pm on 26/04/2022.** The link for mock test and Semester Examination will be displayed on University website.
19. You can register your grievances with in 24hrs.on dbatuexam@gmail.com and report to the Grievance committee. List is available on university website. **(Strictly do not call/ mail to Hon. Vice Chancellor / Registrar/controller of examination for any queries. Institute should ask their students to follow this discipline).** It's compulsory to register your grievances by filling Google Form. The Google Form link is also available on website.  
[https://docs.google.com/forms/d/e/1FAIpQLSfV\\_hfOUXgJsArEwsWR4L1CFVELviCtyUa\\_VI-XYoOIV6GP2Xg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfV_hfOUXgJsArEwsWR4L1CFVELviCtyUa_VI-XYoOIV6GP2Xg/viewform?usp=sf_link)).
20. Student should appear only for the course examination to which you are registered.
21. Help lines numbers:
  - a. 8866678549
  - b. 8866678559
  - c. 6268062129
  - d. 6268030939
  - e. 6268003264
  - f. 6263178414
  - h. 9561794648



Controller of Examination

Date: 25/04/2022